



Maine State Bar
ASSOCIATION

Lawyer Referral & Information Service

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Iris@mainebar.org T 207-622-7523 F 207-623-0083

Percentage Fee Remittal Credit Card Payment Form

When responding to the Quarterly Referral Progress & Remittal Report:

1. Fill out the Quarterly Referral Progress & Remittal Report we mailed you
2. Enter credit card information on this form
3. Enter the total payment amount calculated on the QRPRR
4. Sign and date both forms
5. Fax both forms to us – 623-0083 (or mail to above address)

Please make sure that you -

- ▶ indicate the amount to be applied to each case on the original form
- ▶ check to make sure the total on this credit card authorization form is the same
- ▶ sign and date both forms

When initiating an individual payment between quarters:

1. Attach the original Attorney Confirmation Form for the referral
- Or
2. Enter the referral number, status update and payment amount at the bottom of this form
 3. Fill out credit card information, check total, sign and date, as above

We will make out a credit charge slip, post the payment, and keep the cc duplicate with your report in our files. The charge will show up on your statement as "Maine State Bar Association."

Credit Card Number: _____ Exp. Date: _____

PRINT name as it appears on card: _____

ZIP Code of CC Owner : _____ TOTAL to be Charged: \$ _____
(you or firm)

Signature: _____ Date: _____

Referral Number: _____ Status: _____ Amount: \$ _____

* To protect your credit card information, please do not e-mail this information to us.*

